

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Ordinance adopting the 2019 Budget	Agenda Date: December 6, 2018	
	AB18-115	
	Mayor Carol Benson	
	City Attorney Carol Morris	
	City Clerk – Brenda L. Martinez	
	Com Development – Barbara Kincaid	
	Finance – May Miller	X
	MDRT/Econ Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note):	Public Works – Seth Boettcher	
Fund Source: Various	Court Administrator – Stephanie Metcalf	
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Ordinance; 2019 Preliminary Budget; Exhibit A - 2019 Salary Schedule		
SUMMARY STATEMENT:		
<p>The City of Black Diamond Council has reviewed the 2019 Budget on September 27, 2018, October 18, 2018, October 25, 2018 and November 8, 2018 and held Public Hearings on November 8, 2018, November 15, 2018 and December 3, 2018. The Preliminary Budget document was available on the City web site and for purchase at City Hall before all public hearings.</p>		
<p>The 2019 Budget is in balance for all Operating and Capital funds. The Ordinance adopting the 2019 Budget is at the fund level and Exhibit A -the 2019 Salary Schedule is attached. The Budget Document is referenced and is available at City Hall or on the city website.</p>		
<p>State law requires that a 2019 Budget be adopted by December 31, 2018 to give the city authority to pay employees and bills effective January 1, 2019.</p>		
FISCAL NOTE (Finance Department):		
<p>The Mayor’s proposed 2019 budget document includes balanced sources and uses for each operating and capital fund, with an increase to the General Fund’s 2019 Budgeted Ending Fund Balance.</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to approve Ordinance No. 18-1114 adopting the 2019 Budget.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
December 6, 2018		

ORDINANCE NO. 18-1114

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF BLACK DIAMOND, KING COUNTY, WASHINGTON,
ADOPTING THE BUDGET FOR CALENDAR YEAR 2019

WHEREAS, the Preliminary Budget was submitted to the City Council by the Mayor on November 15, 2018, and

WHEREAS, the City Council held Workstudy meetings and public hearings on the Budget on September 27, 2018, October 18, 2018, October 25, 2018 and November 8, 2018 and held Public hearings on November 8, 2018, November 15, 2018 and December 3, 2018; and

WHEREAS, the 2019 Budget must be adopted by 12/31/2018 for the City to have legal authority to pay employees and/or bills beginning January 1, 2019; and

WHEREAS, a copy of the Budget document was on file with the City Clerk for examination by the public during the time it was being considered by the City Council; now, therefore,

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY,
WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. The annual budget of the City of Black Diamond for the 2019 calendar year, a reference copy of the document which is on file with the City Clerk and is posted on the city website, is hereby adopted at the fund level as the annual budget for the City of Black Diamond for the calendar year 2019.

Section 2. The budget and information contained herein remain provisional to the extent they are subject to mandatory bargaining with the City's collectively bargained employees as required by Washington law.

Section 3. The total estimated revenue from all sources and expenditures by fund as set forth in the 2019 budget document is adopted as follows:

City of Black Diamond 2019 Budget		Estimated Revenue	Estimated Expenditures
001	General Fund	8,454,859	8,454,859
101	Street Fund	355,495	355,495
107	Fire Impact Fee Fund	780,993	780,993
108	Transportation Benefit District Fund	125,228	125,228
109	Traffic Mitigation Fee Fund	198,005	198,005
401	Water Fund	5,516,086	5,516,086
407	Sewer Fund	1,646,962	1,646,962
410	Stormwater Fund	1,625,064	1,625,064
310	General Government Capital Projects Fund	1,492,472	1,492,472
320	Street and Public Works Capital Projects Fund	1,227,516	1,227,516
510	Internal Service Fund	410,913	410,913
Total 2019 Budget		\$21,833,593	\$21,833,593

Section 4. This Ordinance shall include the 2018 Budget Calendar and 2019 Salary Schedule as shown in the attachment as Exhibit A.

Section 5. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Passed by a majority of the City Council at a regular meeting on 6th day of December 2018.

Mayor Carol Benson

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David Linehan, City Attorney

Published:
Posted:
Effective Date:

Budgeted 2019 Positions	2019 Salary Schedule					
	BOLD = Filled Positions					
	Step 1	Step 2	Step 3	Step 4	5 & On	
	9,345	9,649	10,112	10,478	10,848	
	8,033	8,435	8,837	9,238	9,640	
✓	Court Administrator	5,891	6,159	6,427	6,694	6,962
	Court Clerk (hourly)	19.00	20.59	22.17	23.76	25.33
✓	Court Clerk	3,293	3,569	3,842	4,118	4,391
	Accounts Payable Clerk (hourly)	17.91	19.34	20.89	22.56	24.93
✓	MDRT & Economic Director	7,498	7,899	8,301	8,703	9,104
	City Attorney	8,161	8,569	8,997	9,447	9,919
✓	City Clerk/HR Manager	7,498	7,899	8,301	8,703	9,104
✓	Deputy City Clerk	4,499	4,814	5,128	5,443	5,757
✓	Finance Director	7,498	7,899	8,301	8,703	9,104
✓	Deputy Finance Director	6,631	7,013	7,396	7,778	8,161
	Utility Clerk	3,213	3,481	3,749	4,017	4,284
✓	Senior Accountant	4,589	4,910	5,231	5,552	5,872
✓	MDRT Senior Accountant (hourly)	25.79	27.08	28.43	29.86	31.35
	Accountant 1 Journey (hourly)	16.61	17.43	18.30	19.22	20.18
✓	Administrative Assistant 2	3,294	3,568	3,843	4,117	4,392
	Administrative Assistant 1	2,356	2,544	2,731	2,919	3,106
✓	Information Services Manager .8 FTE	6,962	7,364	7,766	8,167	8,569
✓	Police Chief	10,236	10,585	11,008	11,287	11,692
✓	Police Commander	9,194	9,514	9,794	10,074	10,398
✓	Police Sergeant	8,292	8,757	-	-	-
✓	Police Officer	5,037	5,645	6,255	6,863	7,440
✓	Police Records Coordinator	4,499	4,814	5,128	5,443	5,757
✓	Police Clerk (hourly)	16.56	18.16	19.70	20.88	22.96
	Police Clerk	2,870	3,148	3,415	3,619	3,980
✓	Facilities Equipment Coordinator	4,499	4,814	5,128	5,443	5,757
	Human Resources Director	7,498	7,899	8,301	8,703	9,104
✓	Community Dev/Nat Resources Director	7,498	7,899	8,301	8,703	9,104
✓	Permit Technician Supervisor	5,891	6,159	6,427	6,694	6,962
✓	Permit Technician	4,499	4,814	5,128	5,443	5,757
	Permit Technician (hourly)	25.96	27.77	29.59	31.40	33.22
	Compliance Officer	4,499	4,814	5,128	5,443	5,757
✓	Senior Planner	5,355	5,622	5,903	6,198	6,508
	Planner	4,499	4,814	5,128	5,443	5,757
	MDRT Planner (hourly)	25.95	27.77	29.59	31.40	33.22
	Associate Planner	4,482	4,707	4,942	5,189	5,448
	Assistant Planner	4,181	4,391	4,610	4,840	5,082
✓	Building Official	6,962	7,364	7,766	8,167	8,569
	Parks Department Director	7,498	7,899	8,301	8,703	9,104
✓	Public Works Director	7,498	7,899	8,301	8,703	9,104
✓	Utilities Superintendent	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector Supervisor	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector	5,570	5,892	6,213	6,534	6,855
✓	Public Utilities Operator	4,949	5,034	5,133	5,231	5,330
✓	Capital Projects Program Manager	5,355	5,622	5,903	6,198	6,508
✓	Public Works Administrative Asst. 3	4,250	4,463	4,686	4,920	5,167
✓	Utility Worker-Facility/Eq/Utility Worker	3,406	3,735	4,064	4,394	4,745
	Utility Worker Seasonal (hourly)	13.24	13.90	-	-	-